

Meeting Title	Council of Governors		
Date	21 January 2021	Agenda item	CGo.1.21.15

Governors Annual Evaluation and Skills and Knowledge Audit

Presented by	Laura Parsons, Associate Director of Corporate Governance / Board Secretary		
Author	Jacqui Maurice, Head of Corporate Governance		
Governance responsibility	Council of Governors		
Purpose of the paper	To advise the Council of the Governors of the annual evaluation and the skills and knowledge audit; the outcomes of which will be presented to the Council for review in April 2021. The Council is asked to review the documents presented at appendix 1 and appendix 2 and confirm any amendments prior to their circulation during the week of 1 February 2021 for completion.		
Action required	For decision		
Previously discussed at/informed by			
Previously approved at:	Committee/Group	Date	

Situation and Background

Governors Annual Evaluation

Section B6.5 of the Foundation Trust Code of Governance requires that Governors periodically assess their collective performance.

A draft self-assessment tool for the Council is attached for review at appendix 1.

The self-assessment tool is comprised of the following sections:

- Size and composition of the Council
- Management of the Council Meetings
- Council of Governors Effectiveness
- The role of the Chair
- Overall Council of Governors Performance

The Council is asked to consider any amendments/additions it would like to make to the self-assessment tool prior to its circulation to Governors during the week of 1 February 2021 via email (or hard copy where requested). Please would Governors send their completed documents by close of Friday 26 February to sheridan.osboume@bthft.nhs.uk or via post to the Corporate Governance office, Trust Headquarters, Chestnut House, Bradford Royal Infirmary BD9 6RJ.

The results will then be collated and the outcomes presented back to the Council for review, led by the Chairman, in April 2021. Actions required to support improved performance and effectiveness of the Council of Governors will be agreed and monitored in year.

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Governors Skills and Knowledge Audit

To support the annual evaluation of the Council of Governors and to further support the improved performance and effectiveness of the Council of Governors, all Governors are asked to complete the governor skills and knowledge audit. This will support:

- The identification of individual and collective learning and development to support you in the delivery of your role
- The delivery of governor learning and development
- Identification of particular areas of expertise that may support key activities and initiatives
- The level of networking and engagement activity undertaken by governors within our communities.

The Council is asked to consider any amendments/additions it would like to make to the skills and knowledge audit prior to its circulation to Governors during the week of 1 February 2021 via email (or hard copy where requested). Please would Governors send their completed skills and knowledge audit by close of Friday 26 February to sheridan.osbourne@bthft.nhs.uk or via post to the Corporate Governance office, Trust Headquarters, Chestnut House, Bradford Royal Infirmary BD9 6RJ.

The results will then be collated and the outcomes presented back to the Council for review in April 2021. Actions required to support improved performance and effectiveness of the Council of Governors will be agreed and monitored in year.

Recommendation/s

The Council is asked to consider the attached annual evaluation self-assessment tool at appendix 1 and the attached skills and knowledge audit at appendix 2, and confirm any amendments.